



**WE MAKE MOVING EASY**

CALL US: 01604 603450

EMAIL US ON: [info@cottersproperty.co.uk](mailto:info@cottersproperty.co.uk)

## **OPTION 2: FULL MANAGEMENT SERVICE**

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Our Full Management Service is the most popular option. This 'complete' service eradicates most of your problems in letting a property; that is what Cotters are here to do!

- Full Marketing of Your Property
- All Accompanied Viewings
- Thorough Vetting Process of Tenants
- Preparation of Legal Documents
- Detailed Inventory and schedule of Property separately charged £75 plus vat
- Deposit registration (The Dispute Service) if required separately charged £40 plus vat charged annually or when a new deposit is received
- Property inspections are carried out twice in any six-month period
- Overseeing of repairs
- Collection of the rent due
- Issuing of monthly statements
- Final inspection at the end of the contract

Letting fee for the above £275.00 plus vat.

Monthly management fees from 8% plus vat. Depending on rental valuation and location

Tenancy fee £50.00 plus vat. (Following the initial fixed term period) negotiation/ amending and updating terms and arranging a further tenancy and issuing agreement:

